



DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-0009

REPLY TO
ATTENTION OF:

EAAG

AUG 28 2000

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Requests for Retirement with Permissive Temporary Duty (PTDY)/
Transition Leave

1. Retirement requests which include transition leave and PTDY that require a soldier to depart the unit prior to their scheduled DEROS will be forwarded to DA with a recommendation for disapproval. However, requests for PTDY and transition leave occurring after the normal DEROS, will be approved at 8th PERSCOM, when possible.
2. Commanders at all levels must ensure that unit strengths are maintained at the highest level of fill possible. Requests for retirement with PTDY and transition leave prior to the soldier's DEROS do not allow sufficient time for a replacement to be requisitioned nor for any overlap with the incumbent.
3. Point of contact for this action is Mrs. Hwang, 8th PERSCOM, DSN 724-6532.

E. ERIC PORTER
Colonel, AG
Adjutant General

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